

BOROUGH of ALPINE

**TREE REMOVAL
PERMIT APPLICATION**

Date: _____

Work Site Location: _____ Block: _____ Lot(s): _____

Property Owner: _____ Phone # _____

Email _____

Mailing Address: _____

Who Is Removing The Tree(s)? _____ Property Owner: _____ Contractor/Tree Expert: _____

If the Property Owner is removing any dead/diseased/dangerous trees, photos of the dead/diseased/dangerous trees must accompany this application along with a drawing showing the location of the trees.

If a Contractor or Tree Expert is removing any dead/diseased/dangerous trees, a letter from a Tree Expert certifying that the trees are dead/diseased/dangerous must accompany this application along with a drawing showing the location of the trees.

If this application is made in conjunction with a Building Permit, 5 Site Plans, sealed by a licensed architect or engineer showing the location, species and condition of the trees to be removed and the trees remaining, must accompany this application along with a cash or surety bond.

Will demolition be required? _____ YES/NO Note: Properties requiring demolition must be inspected for tree removal by the Environmental Commission prior to demolition.

Reason For Removing Tree(s): _____

Number Of Trees Being Removed: Live: _____ Dead/Diseased/Dangerous: _____

Person Doing Work: _____ Phone # _____

Email _____

Address: _____

Certified Tree Expert? _____ YES / NO Certification/License/Registration # _____

Signature, Owner/Agent: _____

Signature, Contractor/Tree Expert: _____

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Permit Fee: _____ Bond: _____ Certification Of Insurance Submitted: _____

Construction Official Approval: _____ Date: _____

Environmental Commission Approval: _____ Date: _____

PRE-INSPECTION CHECKLIST TO REMOVE LIVE TREES IN THE BOROUGH OF ALPINE

ENVIRONMENTAL COMMISSION
BOROUGH OF ALPINE
100 Church Street, Alpine, NJ 07620

In order to facilitate accurate inspections for Site Plan approvals and avoid unnecessary delays please complete the following form and return to the Building Department. Upon receipt of this form the Environmental Commission will proceed to schedule the on-site inspection. Inspections will be conducted the 4th Thursday of each month. Applications must be submitted to the Building Department seven days prior to the inspection. It is strongly advised that you or your representative attend this inspection.

1. Have you submitted 5 complete Site Plans to the Building Department at Borough Hall?

Yes _____ No _____

These plans must be current with all revisions. Date Submitted ____/____/____

2. Are property lines on the property clearly indicated? Yes _____ No _____

3. Are the septic installed & approved? Yes _____ No _____

4. Are proposed building locations, dwellings, pool, tennis court, garage, driveways, etc. clearly marked on the site plan and the property? Yes _____ No _____

5. Are all trees on the property indicated on the Site Plan by size and species?
Yes _____ No _____

6. Are all trees proposed to be removed clearly indicated on the Site Plan by shading and marked with an X? Yes _____ No _____

7. Are all trees proposed to be removed marked with a ribbon on site (do not mark with paint)? Yes _____ No _____

8. Has a silt fence outlining all areas of disturbance been indicated on the Site Plan and installed on the Site? Has an orange blaze fence been installed to protect remaining trees?
Yes _____ No _____

9. If tree mitigation is required, have you submitted a Landscape Plan prepared by the applicant's engineer or landscape designer? Yes _____ No _____

The Environmental Commission will NOT inspect sites if all the above criteria have not been met.

Name (please print) _____ Phone # _____

Address of Property _____ Block# _____ Lot(s)# _____

I understand that failure to comply with any of the above requirements will result in unnecessary delays.

Signature _____ Date _____