

**MAYOR AND COUNCIL
2020 REORGANIZATION MEETING
January 6, 2020 @ 4:00 PM
Borough Hall – 100 Church Street – Alpine, NJ
(This meeting was recorded in its entirety)**

CALL TO ORDER/ PUBLIC ANNOUNCEMENT

The Mayor and Council, Borough of Alpine, convened for this Reorganization Meeting on Monday, January 6, 2020 at 4:04 P.M. in the Alpine Borough Hall. The Public Announcement was read: *In accordance with the provisions of the New Jersey Open Public Meetings Law, the notice of this Reorganization meeting has met the requirements of the law by being e-mailed to The Record, posted on the bulletin board of the lobby in the Borough Hall and a copy filed in the office of the Borough Clerk.* The Pledge of Allegiance was conducted at the Sine Die meeting.

SWEARING-IN OF NEWLY ELECTED COUNCIL The oath of office was administered to:

John Halbreich three-year term as Councilman expiring December 31, 2022.

Gayle Gerstein could not be present and will be administered her oath for a three-year term as Councilwoman expiring December 31, 2022 at a later date.

ROLL CALL OF THE MAYOR AND COUNCIL OF 2020

Paul Tomasko, Mayor	Present	Vicki Frankel, Councilwoman	Present
Michael Cacouris, Councilman	Absent	Gayle Gerstein, Councilwoman	Absent
John Halbreich, Councilman	Present	Arthur Frankel, Councilman	Present by speakerphone
Laurence Shaddek, Councilman	Present		

ALSO PRESENT ON THE DAIS: Russell Huntington, Borough Attorney, Perry Frenzel, Borough Engineer, Stephanie Wehmann, Borough Clerk

ALSO PRESENT: Chris Belcolle, Nancy Wehmann, Marilyn Hayward, Catherine Booth, Alden Blackwell, Brian Eifert, Jeff Bliss and Fire Department members as noted below.

PUBLIC COMMENTS None

2020 ALPINE FIRE DEPARTMENT LINE OFFICERS The oath of office was administered to:

Chief: Kyle Khorozian, Assistant Chief: Charles Hoffmann; Captain: H. Josh Schneeweiss

1st Lieutenant: Scott Bosworth; 2nd Lieutenant: Andrew Kraus

2nd Lieutenant Raffi Aynilian could not be present and will be administered the oath at a later date.

NEW BUSINESS

Resolution #001:1'2020 Election of Council President: Vicki Frankel

OFFERED BY: Councilman Shaddek **SECONDED BY:** Councilman Halbreich

And approved by all at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to appoint **Vicki Frankel** as President of Council.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

Resolution #002:1'2020 Planning Board Class III member

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Shaddek

And approved by all at the 2019 reorganization meeting of the Mayor and Council of the Borough of Alpine to appoint **Gayle Gerstein** as Planning Board Class III member, a one-year term expiring 12/31/2020.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

Mayor's Appointments: Other Planning Board members

Mayor Tomasko appointed to following to Planning Board for four-year terms expiring 12/31/2023:
Class IV **David Kupferschmid, Joyce Sonpal, Carol Cochi**

Resolution #003:1'2020 Emergent Shared Services Agreement

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

WHEREAS, the Palisades Interstate Parkway Commission has lost use of a portion of their facilities due to a fire; and

WHEREAS, the Borough of Alpine may wish to assist the Palisades Interstate Parkway Commission if practical; and

WHEREAS, any such arrangements of necessity need to be made on short notice.

NOW, THEREFORE, BE IT RESOLVED, that the governing body delegates the negotiations and arrangements for the use of facilities to conduct court procedures for a period not to exceed thirty (30) days, and

BE IT FURTHER RESOLVED, the aforesaid committee shall consist of Mayor Paul Tomasko, Council President Vicki Frankel and Borough Clerk Stephanie Wehmann.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

CONSENT AGENDA RESOLUTIONS

{All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.}

1. Resolution #004:1'2020 Appointment of Council Committees Chairs, Members

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following Council Committees:

<u>Committee</u>	<u>Chairperson</u>	<u>Committee Member</u>	<u>Committee Member</u>
FINANCE:	Michael Cacouris	Larry Shaddek	Arthur Frankel
ADMINISTRATION:	Larry Shaddek	Arthur Frankel	John Halbreich
BUILDINGS:	John Halbreich	Vicki Frankel	Gayle Gerstein
D.P.W.:	Arthur Frankel	Gayle Gerstein	Larry Shaddek
FIRE/AMB.:	Gayle Gerstein	Michael Cacouris	Vicki Frankel
POLICE:	Vicki Frankel	John Halbreich	Michael Cacouris

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

2. Resolution #005:1'2020 Appointment of Council Liaisons

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following Council members as Liaisons to Borough Boards and Commissions:

BOARD OF EDUCATION:	Larry Shaddek
BOARD OF HEALTH:	John Halbreich
RECREATION COMMISSION:	Michael Cacouris
ENVIRONMENTAL COMMISSION:	Vicki Frankel
BOARD OF ADJUSTMENT:	Arthur Frankel

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

3. Resolution #006:1'2020 Insurance Commissioner

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following persons to terms as the Insurance Commissioner: **Paul Tomasko** 1-year term expiring 12/31/2020

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

4. Resolution #007:1'2020 American with Disabilities Act (ADA) Compliance Committee

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following to the ADA Committee for a 1-year term expiring 12/31/2020: **John Halbreich** and Correspondent **Nancy Wehmann**

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

5. Resolution #008:1'2020 Zoning Board of Adjustment**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

Members Tony Clores and Richard Bonhomme 4-year terms expiring 12/31/2023**Alternate Member II: Elizabeth Herries** 2-year term expiring 12/31/2021**Vote: Ayes:** A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED****6. Resolution #009:1'2020 Board of Health****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

Members Dr. Stephen Laifer and Dr. Armand Fasano 4-year terms expiring 12/31/2023**Alternate I: Anthony Inguaggiato Sr.** 2-year term expiring 12/31/2021**Vote: Ayes:** A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED****7. Resolution #010:1'2020 Environmental Commission****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

Alternate Member I Susan Zuch 2-year term ending 12/31/2021**Vote: Ayes:** A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED****8. Resolution #011:1'2020 Recreation Commission****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment

Members: Jim Schwartz and Amy Lerner 5-year terms expiring 12/31/2024**Vote: Ayes:** A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED****9. Resolution #012:1'2020 Alpine Swim & Racquet Club Recreation Subcommittee****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

Members: Tom Haring, Brian Lubliner, Mary Kupferschmid, Anna Ferreira, Maria Fasano, Dr. Armand Fasano 1-year terms expiring 12/31/2020.**Vote: Ayes:** A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED****10. Resolution #013:1'2020 Borough Staff Positions (some require formal resolutions that follow)****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following persons to Borough Staff Positions. Terms are for 1 year expiring 12/31/2020 unless otherwise noted:

Stephanie WehmannSafety Committee Coordinator,
Recycling Administrative Assistant**Nancy Wehmann**

Deputy Borough Clerk

Marilyn HaywardTreasurer, Tax Search Officer, Building & Construction Trust
Account Manager, Municipal Alliance Coordinator**Alden Blackwell**

Zoning Officer

Catherine Booth

Technical Assistant Building Department

Dilber Hussein, MD

Police Physician

Dawn Curatola

Municipal Court Administrator

Rebecca Overgaard	Qualified Purchasing Agent ¹
J. Stuart Davis	Recycling Coordinator
Greg Zaremba	DPW Superintendent, Property Maintenance Official Clean Communities Coordinator

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

THE FOLLOWING POSITIONS ARE FILLED BY TENURED EMPLOYEES:

CONSTRUCTION CODE OFFICIAL	Alden Blackwell
BUILDING INSPECTOR/SUBCODE OFFICIAL	Brian Frugis
TAX COLLECTOR	Marilyn Hayward
MUNICIPAL CLERK	Stephanie Wehmann

11. Resolution #14: 1'2020 Superintendent of Public Works

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, by resolution dated August 22, 2018 Greg Zaremba has served as Acting Superintendent of Public Works since his date of hire on December 3, 2018; and

WHEREAS, based on his performance, the DPW Commissioner and committee now recommend Mr. Zaremba be appointed Superintendent of Public Works for a term expiring December 31, 2020 with an additional \$5,000.00 in annual salary;

NOW, THEREFORE, BE IT RESOLVED, that **Greg Zaremba** be appointed Superintendent of Public Works effective January 1, 2020 for a term expiring December 31, 2020.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

12. Resolution #015:1'2020 Qualified Purchasing Agent

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, **Rebecca Overgaard** possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.;

NOW, BE IT RESOLVED, that the Mayor and Council hereby appoints Rebecca Overgaard as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity for the Borough of Alpine at an annual salary as per the salary ordinance term effective January 1, 2020 and expiring December 31, 2020; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey, hereby maintains its bid threshold at \$40,000.00 and quote threshold at \$6,000.00 or as adjusted pursuant to proper notification from the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Rebecca Overgaard's certification to the Director of the Division of Local Government Services.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

13. Resolution #016:1'2020 Deputy Emergency Management Coordinators

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine that **Councilman John Halbreich** and **Patrolman Brian Bourke** are hereby appointed to the position of Deputy Emergency Management Coordinators for one-year terms expiring December 31, 2020; and

BE IT FURTHER IT RESOLVED, that copy of this resolution be forwarded to Alpine Emergency Management Coordinator Charles A. Hoffmann and the Bergen County OEM Coordinator Sgt. Matthew Tiedemann at the Bergen County Office of Emergency Services.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

¹ formal resolution follows

14. Resolution #017:1'2020 Appointment of Public Agency Compliance Officer – Affirmative Action

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey that Nancy Wehmann, Deputy Borough Clerk be appointed as the Public Agency Compliance Officer for a one-year term ending December 31, 2020, and

BE IT RESOLVED that a copy of this resolution be sent to the N.J.S. Department of Treasury, Division of Public Contracts Equal Opportunity Compliance; P.O. Box 209, Trenton, NJ 08625 by January 10, 2020.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

15. Resolution #018:1'2020 2020 Professional Services Agreements: Municipal Court Prosecutor, Alternate & Public Defender {Awarded pursuant to the Non Fair and Open Process}

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

And approved by all those eligible to vote at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor’s appointments as follows and authorizing the Mayor and Borough Clerk to execute the following agreements for one-year terms (2020):

Name	Town,State	Services	Amount Estimated Not to exceed
Mark Fierro	Fort Lee, NJ	Prosecutor Pursuant to N.J.S.A. 2B:25-4a	\$10,000
Douglas Doyle	Teaneck, NJ	Alternate Prosecutor Pursuant to N.J.S.A. 2B:25-4a	\$10,000
Jordan Yuelys	Hackensack, NJ	Public Defender Pursuant to N.J.S.A. 2B:24-3	\$10,000

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

16. Resolution #019:1'2020 - 2020 Other Professional Services Agreements

{Awarded pursuant to the Non Fair and Open Process}

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

At this 2020 Reorganization Meeting of the Alpine Mayor and Council

WHEREAS, the Borough of Alpine requires certain professional services of a type as listed in the table below; and

WHEREAS, the Mayor and Council have determined, based on professional experience, expertise and reputation, to award contracts for such services as noted below pursuant to N.J.S.A. 19:44A-20.4 and/or 20.5 as other than a “Fair and Open” contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of such professional services contracts without competitive bidding; and

WHEREAS, in any instance where it is anticipated that the expenditure for each professional service will exceed the sum of \$17,500 for said calendar year, the professionals have completed, submitted and filed an Affirmation of Compliance with Borough Ordinance 725 “Regulation of Contract Awards”, a Business Entity Disclosure certificate and a Political Contribution Disclosure Form certifying that the firm has not made or will make any reportable contributions that would bar the award of this contract under the provisions of N.J.S.A. 19:44A-1 et seq. and Borough of Alpine Ordinance 725, and

WHEREAS, those professionals or business entities, whose services will or may exceed the aggregate threshold pursuant to N.J.S.A. 10-5-31 et seq. and N.J.A.C. 17:27-5.2, have either provided or will provide prior to execution of their agreements an Acknowledgement of Compliance with Mandatory Equal Employment Opportunity Language and either a Certificate of Employee Information Report Form AA302 or Letter of Federal Affirmative Action Plan Approval, and

WHEREAS, these contracts for professional services are subject to the Chief Financial Officer of the Borough of Alpine, County of Bergen, State of New Jersey, having first ascertained that there are available sufficient appropriations in the year 2020 Temporary Current Fund Budget to award said contracts for services of a technical and professional nature in compliance with N.J.A.C. 5:30-5.4 and/or other applicable regulations:

Name/Firm/Town,State	Services	Amount Estimated Not to exceed*	Term For the Year
Russell R. Huntington, Esq. Huntington Bailey, LLP Westwood, NJ	Borough Attorney, Labor Attorney, Special Counsel & Affordable Housing Related Development Apps	\$56,000	2020

Perry Frenzel, PE - Azzolina & Feury Engineering, Inc. Paramus, NJ	Borough Engineer	\$60,000	2020
Jeffrey C. Bliss, CPA Lerch, Vinci & Higgins, LLP Fair Lawn, NJ	Borough Accountant	\$38,000	2020
Robert McNerney McNerney & Associates, Inc. Glen Rock, NJ	Appraisal	\$21,000	2020
Doug Neumetzger Dart Computer Services, Inc. River Vale, NJ	Information Technology Services	\$20,000	2020
Mark S. Ruderman, Esq. Ruderman Roth LLC Springfield, NJ	Special Labor Counsel	\$10,000	2020
Lisa A. Gorab, Esq Wilentz, Goldman & Spitzer Woodbridge, NJ	Bond Counsel	\$10,000	2020
Brian Eifert Eifert, French & Co., Inc. Tenafly, NJ	Risk Management	\$10,000	2020
Valley Health Medical Group Paramus, NJ	CDL Random Alcohol & Drug Testing	\$10,000	2020

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Alpine authorizes the Mayor and Borough Clerk to execute agreements for each; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby authorized to cause notice to be published once in The Record newspaper stating the nature, duration, service and amount of the contract and that the resolution and contracts are on file and available for public inspection in the Borough Clerk's office.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

17. Resolution #020:1'2020 Regular Meeting Dates

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to schedule the regular meeting dates of the Mayor and Council at 7:30 p.m. on the fourth Wednesday of every month with the following exceptions making allowances for holiday observances: 4th Monday November 23 and 3rd Wednesday, December 16.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

18. Resolution #021:1'2020 Rules of Order

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to abide by the Roberts Rules of Order and Rules of Order as previously adopted by the Borough of Alpine.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

19. Resolution #022:1'2020 Cash Management Plan

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, N.J.S. 40A:5-14 et. seq. Local Fiscal Affairs Law, requires that each municipality adopt a Cash Management Plan designed to assure the deposit, investment and proper disbursement of local funds that shall be approved annually

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpine does hereby adopt a Cash Management Plan a copy of which is attached to these minutes.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

20. Resolution #023:1'2020 Official Newspapers

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine to approve the following as Official Newspaper(s): **THE RECORD, THE SUBURBANITE & THE STAR LEDGER**

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

21. Resolution #024:1'2020 Authorizing Service Charge for Returned Checks

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 50 of the New Jersey State Revised Statutes has been enacted, allowing a municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey, that the Borough Treasurer/Tax Collector be authorized to charge the abovementioned fee at a rate of \$20.00, or the maximum statutory amount allowed, whichever is greater, per check or other written instrument for all checks returned for insufficient funds during 2020; and,

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Treasurer/Tax Collector.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

22. Resolution #025:1'2020 Interest Rate on Delinquent Taxes

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, N.J.S.A. 54:4-67 authorizes a municipality to charge interest on delinquencies under \$1,500 at the rate of 8% and 18% for delinquencies over \$1,500; and

WHEREAS, this legislation is permissive in nature and requires the adoption of a resolution by the governing body imposing the penalty for delinquencies in the municipality; and

WHEREAS, the Municipal Council of the Borough of Alpine determine that it would be in the best interests of the Borough of Alpine to authorize the imposition of such a penalty;

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Alpine that in accordance with the amendment to N.J.S.A. 54:4-67 the Tax Collector for the Borough of Alpine is hereby authorized to impose a penalty of 6% on any delinquent taxes and municipal charges in excess of \$10,000 in addition to the interest charges set forth above.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Treasurer/Tax Collector.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

23. Resolution #026:1'2020 Establishing Temporary Budget Appropriations For 2020

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2020 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2020, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2019 budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2019 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Alpine, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough's records.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

(Temporary Budget appended to these minutes)

24. Resolution #027:1'2020 Approving Purchase Order to re-open Petty Cash Account

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

to approve a Purchase Order in the amount of \$500.00 to replenish the Petty Cash account already established under N.J.S.A. 40A:5-21 by resolution dated January 28, 2004.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Treasurer.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

25. Resolution #028:1'2020 Authorizing Contract for 2020 Child Health Conference Services

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, there exists a need for the Borough of Alpine Health Department to provide Child Health Conference services in compliance with the New Jersey State Department of Health and Senior Services guidelines

WHEREAS, the Hillsdale Board of Health can provide duly qualified personnel to carry out these child health services; and

WHEREAS, the Hillsdale Board of Health has agreed to provide child health services through a contract agreement with the Borough of Alpine Health Department for the Calendar year 2020, for a cost not to exceed 250 and \$35 for each visit; and

WHEREAS, it has been certified that this meets the statutes and regulations concerning the award of said contract:

1. **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Alpine that the President of the Alpine Board of Health, Mayor and/or Municipal Clerk are hereby authorized and directed to execute an agreement with the Hillsdale Board of Health to perform child health services as outlined in the contract.

2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified, in accordance with N.J.A.C. 5:30 14.5 that sufficient legally appropriated funds will be available for this purpose subject to appropriation of funds in the 2020 temporary and/or adopted budget.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

26. Resolution #029:1'2020 Authorizing Addendum for Bergen County Shared Services Agreement

MHLEO

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, the Borough of Alpine by resolution dated January 4, 2016 entered into an interlocal agreement with the Bergen Department of Health Services (BCDHS) for Animal Control and Public Health Shared Services which contract was awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

WHEREAS, the Borough of Alpine desires to amend this contract to include additional services in compliance with NJSA 4:22-10 to 4:22-60 mandating the appointment of a Municipal Humane Law Enforcement Officer (MHLEO) who shall be responsible for animal welfare within the jurisdiction of the municipality.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Alpine as follows:

1. That the Municipal Clerk and the Mayor are hereby authorized and directed to execute an addendum to the Shared Services Agreement to provide that the Bergen County Department of Health Services will also provide a MHLEO to deliver additional Animal Control Services in compliance with NJSA 4:22-10 to 4:22-60 to the Municipality as set forth below:

January 1, 2020 thru December 31, 2020 at an all inclusive price of \$1,400.00.

2. Except as set forth in this Amendment, the Shared Services Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is a conflict between this amendment and the Agreement, the terms of this amendment will prevail.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified, in accordance with N.J.A.C. 5:30 14.5 that sufficient legally appropriated funds will be available for this purpose subject to appropriation of funds in the 2020 adopted budget or reserve funds in the Animal Control Account.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shadek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

27. Resolution #030:1'2020 Resolution to Authorize the Execution of an Agreement with JMH Cleaning, LLC for Cleaning Services

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich
at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

BE IT RESOLVED by the Mayor and Council of the Borough of Alpine that the Mayor and/or Municipal Clerk be authorized to enter into agreements with JMH Cleaning, LLC for Cleaning Services for the Borough Hall and a space shared with the Post Office for a term of January 1, 2020 to December 31, 2020. Per the Post Office agreement, they will reimburse the Borough for their share of common area cleaning costs.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

28. Resolution #031:1'2020 Continuing Interboro Mutual Aid Group Agreement (Fire Dept.)

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich
at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, the undersigned municipalities, its fire departments and respective fire companies have entered into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:7A-2.2; and

WHEREAS, this agreement is and shall be by and between the following boroughs, towns, municipalities, fire departments and fire companies and the parties who agree to be bound thereby:

Alpine	Dumont	Norwood
Bergenfield	Harrington Park	Old Tappan
Closter	Haworth	Rockleigh
Cresskill	New Milford	Tenafly
Demarest	Northvale	

WHEREAS, the Borough of Alpine wishes to continue to participate in said program

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Alpine hereby affirm their intent to continue as participants in the Interboro Mutual Aid Group Agreement, the details of which are in the possession of the respective Fire Chiefs of the Fire Departments included in the Interboro Mutual Aid and as detailed by this Resolution;

BE IT FURTHER RESOLVED, that copy of this Resolution be forwarded to the Alpine Fire Chief and to the Borough Clerks for the Mayor and Councils of the aforementioned municipalities.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

29. Resolution#032:1'2020: Authorizing Interlocal Services Agreement Mutual Aid Plan & Rapid Deployment Force (Police Dept.)

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich
at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property for the maintenance and preservation of the public peace and order and

WHEREAS Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil, unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies and

WHEREAS this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-1S6, N.J.5.A 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A.A pp. A:9-40.6, and

WHEREAS this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS it is the desire of the Mayor and Council of the Borough of Alpine to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chiefs Association

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Alpine that the Police Department of the Borough of Alpine, under the direction of the Chief of Police cooperate, with the Bergen

County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the Alpine Police Chief, County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

30. Resolution #033:1'2020: Authorization to Apply for Tonnage Grant

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, the Mandatory Source Separation and Recycling Act., P.L. 1987. C. 102., has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records or materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing the Borough of Alpine to apply for such tonnage grants for calendar year 2019 will memorialize the commitment of the Borough of Alpine to recycling and to indicate the consent of the Mayor and Council of the Borough of Alpine to the efforts undertaken by the Borough and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the applications is properly completed and timely filed,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Alpine that the Borough of Alpine hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Mark Vangleri on behalf J. Stuart Davis to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

31. Resolution #034:1'2020: Authorization to Enter into an Interlocal Service Agreement with the Bergen County Utilities Authority to Submit the Annual Recycling Tonnage Report

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich

at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

WHEREAS, the NJ DEP requires submission of a mandated Annual Recycling Tonnage Report as required by the New Jersey Recycling Enhancement Act (REA) P.L. 2008, Chapter 6 which must be signed by a Certified Recycling Professional; and

WHEREAS, Alpine's Recycling Coordinator will prepare the report but is not currently certified as a Certified Recycling Professional; and

WHEREAS, the Bergen County Utilities Authority offers the service of submitting the prepared report at no cost to the municipality as part of their Certified Recycling Professional Tonnage Grant Assistance Program to ensure that all Bergen County municipalities receive their share of the NJ DEP's tonnage grant.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council, Borough of Alpine, County of Bergen to authorize the Mayor and the Borough Clerk to enter into an interlocal agreement service agreement with the Bergen County Utilities Authority for the services of a Certified Recycling Professional to submit the 2019 Annual Recycling Tonnage Report as prepared by the Borough's Recycling Coordinator. The term of this agreement will be for one year commencing March 1, 2020.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

32. Resolution #035:1'2020: Authorization for Municipal Clerk to Administer Licenses for Games of Chance

OFFERED BY: Councilwoman Frankel **SECONDED BY:** Councilman Halbreich
at the 2020 reorganization meeting of the Mayor and Council of the Borough of Alpine

BE IT RESOLVED by the Mayor and Council of the Borough of Alpine that the Municipal Clerk is hereby authorized to administer, sign and execute all Games of Chance Licenses for the year 2020 contingent that applicants have met all State and Borough requirements and all fees have been paid.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Legalized Games of Chance Control Commission.

Vote: Ayes: A. Frankel, V. Frankel, Halbreich, Shaddek **Absent:** Cacouris, Gerstein **MOTION APPROVED**

End of Consent Agenda

COMMUNICATIONS Mayor Tomasko gave special thanks to those who volunteer their service: the firefighters, volunteers, Board members and elected officials. Despite the increased political polarization at the national level last year as well as several Bergen County town and despite the fact 14 Bergen County towns have a different Mayor this year, Alpine enjoyed another quiet, uncontested election and was able to keep attention focused on the business of the town. Among other things, the municipal tax rate remains stable, the volunteer Fire Department hosted the 65th Annual northern Valley Fire Chiefs Parade, for the third consecutive year the Borough received a substantial DOT Municipal Aid Grant for road resurfacing and, as usual, residents continued to receive the high quality services they've come to expect of all of us. We continue to wonder if our Governor and State Legislature will do anything about (1) the least efficient approach to affordable housing imaginable which is what we have now, (2) reduction of the burden that OPRA has become on municipalities; (3) return of more energy tax receipts to municipalities, and (4) elimination of unfunded mandates such as the stormwater management regulations we were hit with two years ago. Irrespective of what Trenton does or doesn't do, I think if we in this room and the rest of our team continue to work together to do basically what we've done last year throughout this year our town will remain quiet politically and we will once again succeed in keeping Alpine the wonderful single-family residential town it is to live, work and/or own a home. For 2019 Mayor Tomasko noted it has been his pleasure to name one employee or professional on our team who seems most worthy of recognition based upon his or her performance the prior year or years. Since we began doing this, those designated have been: the late Bill Galdi, Gail Warming-Tanno, Gary Vander Veer, Ralph Wehmann, Marilyn Hayward, Catherine Booth, Frank Rickenbaugh and Stephanie Wehmann.

Employee Of the Year: For 2019 the Mayor is delighted to designate **Alden Blackwell** as Alpine's Employee of the Year. In addition to performing with distinction all the duties of the Construction Official and Zoning Officer, Alden has been a reliable and steady part of our team over his many years here. Alden, thanks for your devotion to your work for us and for the residents of Alpine. We are happy to recognize you. Congratulations!

ADJOURNMENT Upon a motion by Councilman Shaddek, seconded by Councilman Frankel and approved by all, the 2020 Reorganization meeting of the Mayor and Council of the Borough of Alpine adjourned at 4:19 pm.

Respectfully submitted,

Stephanie Wehmann, RMC

CASH MANAGEMENT PLAN for 2020**A. DESIGNATION OF OFFICIAL DEPOSITORIES:**

The following financial institutions are designated as official depositories:

Bank of New Jersey

All depositories must conform to the Governmental Unit Deposit Protection Act ("GUDPA"), and shall provide Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. Said notices must be available for annual audit. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Borough funds on deposit.

B. DEPOSIT OF FUNDS:

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S. 40A:5-15, into appropriate fund operating accounts.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the Borough and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge. Said agreement shall be reviewed on an annual basis.

Operating funds shall be deposited into interest bearing accounts to maximize interest earnings. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment. Capital and Debt service funds may be deposited into interest bearing accounts. Trust funds, payroll, Developer's Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the Borough, shall be deposited into interest bearing accounts, in accordance with State and Federal statutes regulating such funds, unless applicable State statutes direct otherwise.

C. INVESTMENT INSTRUMENTS AND PROCEDURES:

The Borough may purchase those investments permitted in N.J.S. 40A:5-15.1 which include:

United States Treasury Bonds, Notes and Bills
 United States Government Agency and Instrumentality Obligations
 Bonds and other obligations of the Borough of Alpine
 Bonds and other obligations of the Alpine Board of Education
 Commercial Bank Deposits and Certificates of Deposit
 Savings Bank Deposits and Certificates of Deposit
 Repurchase Agreements
 State of New Jersey Cash Management Fund

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the Borough's fiscal year shall be permitted only if interest accrued on the investment is credited to the Borough at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for certificates of deposit will be solicited of at least three designated depositories only if the amount available for investment is \$100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded.

Interest paid shall be from the date the bid was awarded to the day of maturity. All bidders may request the results of the bid after the bid is formally awarded. Each quotation shall be documented to record the date, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.

When the return on a proposed investment does not exceed the cost of making such investment, the Chief Financial Officer will not make the investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside, should that institution's quoted interest rate be less than other quoted rates, and the differential in interest rates is not more than twenty-five (25) basis points (0.25%), providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have the discretion to reject all bids.

D. DISBURSEMENT OF FUNDS:

All funds shall be disbursed as authorized and directed by the Borough Council.

The Chief Financial Officer shall, at the beginning of the fiscal year, present to the Borough Council a schedule of debt service principal and interest payments and, when available, a schedule of School Tax payments for the upcoming fiscal year. Upon approval of the schedules of payments by the Borough Council, the Chief Financial Officer shall then have the authority to make the following disbursements:

School Taxes
 County Taxes
 Interfunds
 Purchase of Investments
 Debt Service
 Salary and Wages

Postage
Insurance

Disbursements shall be executed via electronic wire transfer by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the Borough in the form of increased investment income.

E. PETTY CASH FUND:

The petty cash fund shall be maintained in accordance with N.J.S. 40A:5-21. The petty cash fund shall be maintained by the Treasurer's Office in the amount of \$500. Reimbursements for expenditures through the petty cash fund shall not exceed \$175 per occurrence.

F. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer/Tax Collector/Treasurer

All staff members of other Borough office's shall be covered by the JIF blanket crime coverage bond.

G. COMPLIANCE:

The Cash Management Plan of the Borough of Alpine shall be subject to the approval of the Borough's Legal Counsel, and shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

As stated in N.J.S. 40A:5-14, the official(s) charged with the custody of Borough funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

H. REPORTING PROCEDURES:

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Alpine the following investment reports:

Monthly Reporting: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.

Quarterly Reporting: A detailed summary analysis of all investments by fund specifying the quarterly interest rate earned, quarterly interest earned on checking and savings accounts and Year-to-date total interest earnings.

The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times as required by the auditors.

The Tax Assessor shall notify the Chief Financial Officer and the Governing Body of all tax appeals upon filing, but no later than June 1st of each year.

I. DIVERSIFICATION REQUIREMENTS:

The Chief Financial Officer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.

J. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day's activity.

If, at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

**BOROUGH OF ALPINE
Temporary Budget Appropriations for 2020**

CURRENT FUND			CURRENT FUND (continued)		
General Government			General Government (continued)		
Municipal Clerk			Health and Human Services		
Salaries and Wages	32,390		Board of Health		
Other Expenses	5,500		Salaries and Wages	2,750	
Financial Administration			Other Expenses	875	
Salaries and Wages	24,250		Health Officer – Contractual	4,300	
Other Expenses	5,000		Environmental Commission		
Audit Services	9,950		Other Expenses	325	
Assessment of Taxes			Animal Control Services		
Salaries and Wages	4,300		Other Expenses	125	
Other Expenses	420		Municipal Alliance Coordinator		
Revenue Administration			Salaries and Wages	550	
Salaries and Wages	5,740		OSHA		
Other Expenses	5,700		Other Expenses	350	
Legal Services and Costs			Parks and Recreation Functions		
Other Expenses	41,250		Parks and Playgrounds		
Engineering Services and Costs			Other Expenses	500	
Other Expenses	12,000		Swim Pool Committee		
Municipal Land Use Law (NJS 40:55D-1)			Other Expenses	1,625	
Planning Board			Celebration of Public Events		
Salaries and Wages	1,790		Other Expenses	1,500	
Other Expenses	5,250		Education Function		
Zoning Board of Adjustment			Cresskill Library Fee	375	
Salaries and Wages	2,250		Municipal Court		
Other Expenses	1,750		Salaries and Wages	7,150	
Insurance			Other Expenses	1,375	
Group Insurance for Employees	89,200		Public Defender		
Other Insurance -Liability	18,850		Salaries and Wages	700	
Workers' Compensation	18,000		Code Enforcement and		
Public Safety			Administration		
Police			Building Inspector		
Salaries and Wages	479,400		Salaries and Wages	23,600	
Other Expenses	16,250		Other Expenses	2,750	
Acquisition of Police Vehicles	8,400		Plumbing Inspector		
Police Dispatch 911			Salaries and Wages	3,200	
Other Expenses	5,950		Electrical Inspector		
Emergency Management Services			Salaries and Wages	3,490	
Salaries and Wages	1,040		Zoning Official		
Other Expenses	750		Salaries and Wages	3,375	
Fire			Unclassified		
Other Expenses	8,375		Utilities		
Fire Hydrant	18,750		Electric	8,750	
Fire Prevention/Uniform Fire Code			Street Lighting	8,750	
Salaries and Wages	3,280		Gasoline	10,700	
Other Expenses	950		Telephone	6,000	
Prosecutor			Natural Gas	3,000	
Contractual	1,775		Water	1,500	
Public Works Function			Deferred Charges & Statutory Expend.		
Road Repairs and Maintenance			Contrib.to Social Sec. System (OASI)	26,750	
Salaries and Wages	81,850		Police & Fireman's Retirement Sys	303,531	
Other Expenses	10,800		Public Employees Retirement Sys	75,030	
Public Buildings and Grounds			Defined Contribution Retirement Plan	150	
Other Expenses	10,000		Length of Service Awards Program	6,640	
Solid Waste Collection			TOTAL	<u>1,470,526</u>	
Salaries and Wages	2,000				
Other Expenses	27,700				