

**ALPINE MAYOR AND COUNCIL  
REGULAR MEETING  
Wednesday, January 25, 2017 @ 7:30 P.M.  
Borough Hall - - 100 Church Street**

**CALL TO ORDER/ PUBLIC ANNOUNCEMENT/PLEDGE OF ALLEGIANCE**

The Mayor and Council, Borough of Alpine, convened for this Regular Meeting on Wednesday, January 25, 2017 at 7:30 P.M. in the Alpine Borough Hall. The Public Announcement was read and the Pledge of Allegiance recited.

*In accordance with the provisions of the New Jersey Open Public Meetings Law, the notice of this Regular Meeting held Wednesday, January 25, 2017 has met the requirements of the law by being published in The Record as part of the Annual Notice on January 6, 2017, posted on the bulletin board of the lobby in the Borough Hall and a copy filed in the office of the Borough Clerk. This meeting was recorded in its entirety.*

**ROLL CALL**

Paul Tomasko, Mayor	Present	Vicki Frankel, Council President	Absent
Michael Cacouris, Councilman	Present	Gayle Gerstein, Councilwoman	Present
John Halbreich, Councilman	Present	Laurence Shadek, Councilman	Present
Arthur Frankel, Councilman	Present		

**Staff Present on Dais:** Borough Attorney Russ Huntington, Borough Engineer Gary Vander Veer, Municipal Clerk Stephanie Wehmann

**2017 ALPINE FIRE DEPARTMENT LINE OFFICERS**

<b>CHIEF:</b>	<b>Kyle Khorozian</b>
<b>ASSISTANT CHIEF:</b>	<b>Charles Hoffmann</b>
<b>CAPTAIN:</b>	<b>H. Josh Schneeweiss</b>
<b>1<sup>st</sup> LIEUTENANT</b>	<b>Scott Bosworth</b>
<b>2<sup>nd</sup> Lieutenant</b>	<b>Raffi Aynilian</b>

The Mayor along with Fire Commissioner Gerstein administered the oath of office to Chief Kyle Khorozian and Assistant (and former) Chief Charles Hoffmann. Other officers received their oaths earlier this month in the Clerk's office. Mayor Tomasko made known the Borough's appreciation for their volunteer service.

**PUBLIC COMMENTS** None

**REPORT OF THE FINANCE COMMITTEE** Councilman Cacouris highlighted the report a copy of which is on file in the Borough Clerk's office.

<b>Bank of New Jersey Current Operating Account</b>	<b>\$3,310,311.45</b>
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**Resolution #037: 1'2017: Approval of Bills and Claims**

**OFFERED BY:** Councilman Cacouris    **SECONDED BY:** Councilwoman Gerstein

at the regular meeting of the Alpine Mayor and Council held on Wednesday, January 25, 2017 to approve the bills and claims, including the amended bill list, copies of which are appended.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek    **Absent:** V. Frankel,    **MOTION CARRIED**

**Resolution #038: 1'2017 Return of Bonds and Escrow**

**OFFERED BY:** Councilman Cacouris    **SECONDED BY:** Councilwoman Gerstein

at the regular meeting of the Alpine Mayor and Council held on Wednesday, January 25, 2017 to approve the return of the following bonds and escrow subject to review and approval by the Borough Engineer.

<u>Name</u>	<u>Block/Lot</u>	<u>Type</u>	<u>Amount</u>
Zoellner, Victoria	55/4	Performance Bond	3,300.00
Suzuki, Yusuke & Michiyo	70/16	Performance Bond	1,300.00
		Re-vegetation Bond	300.00
		Escrow	896.50
<b>TOTAL:</b>			<b>5,796.50</b>

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**Resolution #039:1'2017 Emergency Appropriation to Increase the 2017 Temporary Budget**

**OFFERED BY:** Councilman Cacouris **SECONDED BY:** Councilwoman Gerstein  
at the regular meeting of the Alpine Mayor and Council held on Wednesday, January 25, 2017

**WHEREAS**, an emergency has arisen with respect to Current Fund appropriations; and  
**WHEREAS**, no adequate provision has been made in the 2017 Temporary Budget for the aforesaid purpose, and R.S. 40A:4-20 provides for the creation of an emergency appropriation for the purpose, and,

**WHEREAS**, the total temporary emergency resolutions adopted in the year 2016 pursuant to the provision of Chapter 96, P.L. 1951 (R.S. 40A:4-20) including this resolution total \$1,385,770.00 and shall be provided for in the 2017 budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine, County of Bergen, that in accordance with R.S. 40A:4-20, temporary emergency appropriations be and the same is hereby made for the following and that upon adoption, one certified copy of this resolution be filed with the Director of Local Government Services.

PERATIONS: Within "Cap"

Liability Insurance	7-01-23-210-020	\$3,677.00
<b>TOTAL:</b>		<b>\$3,677.00</b>

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**Tax Assessor's Report.** Report on file in the Borough Clerk's Office.

**MAYOR'S REPORT** The Mayor reported on the following:

- JIF/MEL Elected Officials Training: Will be held at the following dates, times and locations:
  - o Monday, February 6, 2017 6 PM at 227 Old Tappan Road, Old Tappan, NJ
  - o Monday, February 13, 2017 at 6 PM at 81 Harriot Avenue, Harrington Park, NJ

The Borough receives a \$250.00 insurance premium credit for each elected official attending. The Mayor took the course at the League of Municipalities. It is offered every year and changes every year. This year's class is about ethics.

- Zoning Board of Adjustment Annual Report has been received and distributed to the Mayor and Council pursuant to N.J.S.A. 40:55D-70.1. They had a light year and granted only one variance.

**REPORTS OF THE STANDING COMMITTEES**

**Administration Department** Councilman Shadek – no report.

**Building Department** Councilman Halbreich reported 52 scheduled inspections, 3 tree permits, 4 zoning review applications, 3 sign permits. Balance of the report is on file.

**Department of Public Works** Councilman Frankel – report is on file.

**Fire Department** Councilwoman Gerstein – statistics are on file.

**Police Department** Councilwoman Frankel could not attend. Report is on file.

**Resolution #040:1'2017: Accepting the Reports of the Standing Committees**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Shadek  
at the regular meeting of the Alpine Mayor and Council held on Wednesday, January 25, 2017 to accept the reports of the Standing Committees.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**BOARD OF EDUCATION LIAISON'S REPORT** Councilman Shadek – no report.

**BOROUGH ATTORNEY'S REPORT** No report.

**BOROUGH ENGINEER'S REPORT** Borough Engineer Vander Veer distributed his report. Action is required on the 2017 State DOT Aide to Municipalities application (Litchfield Way) and 2017 Road Improvement Program (Monument Lane, Stone Tower Drive and reconstruction of a portion of Forest Street) to comply with deadlines for submission of roads and quantities. Resolutions are listed on the consent agenda. Remainder of report concerns status of ongoing work.

**UNFINISHED BUSINESS** None

**NEW BUSINESS**

**CONSENT AGENDA RESOLUTIONS** Resolutions #041:1'2017 - #048:1'2017

**1. Approval of Minutes**

**a. Resolution #041:1'2017:Regular Meeting December 14, 2016**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

at a regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 25, 2017 to approve the minutes of the regular meeting held on December 14, 2016.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**b. Resolution #042:1'2017:Executive Session December 14, 2016**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

at a regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 25, 2017 to approve the minutes of the executive session meeting held on December 14, 2016.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**c. Resolution #043:1'2017:Sine Die Meeting of January 4, 2017**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

at a regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 25, 2017 to approve the minutes of the Sine Die Meeting January 4, 2017.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**d. Resolution #044:1'2017:Reorganization Meeting of January 4, 2017**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

at a regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 25, 2017 to approve the minutes of the Reorganization Meeting January 4, 2017.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**2. Resolution 045:1'2017: Clarifying Resolution #196:10'2016 Authorizing Post Office Lease**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

at the regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 25, 2017

**WHEREAS**, on Wednesday, October 26, 2016, the Mayor and Council adopted resolution #196:10'2016 authorizing the execution of the post office lease; and

**WHEREAS**, along with the signed lease documents CBRE, Inc., the broker for the United States Postal Service is requiring supplemental documentation affirming that the signator has the authority to execute the lease on behalf of the Borough of Alpine, and that the provided documentation expressly indicate the names and official titles of the members/officers who are authorized to sign the lease;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine that this resolution clarifies prior resolution #196:10'2016, authorizing Mayor Paul H. Tomasko and/or Borough Clerk, Stephanie Wehmann to execute the Post Office Lease Renewal for a five-year term, effective February 1, 2018 and expiring January 31, 2023 and shall serve as the required supplemental documentation.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**3. Resolution 046:1'2017: Authorizing Hire School Crossing Guard**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

At this meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 25, 2017

**WHEREAS**, at a meeting held on Wednesday, August 24, 2016, the Mayor and Council authorized the hiring of two guards to perform the duties of School Crossing Guard for the Police Department for the 2016 – 2017 School Year; and

**WHEREAS**, at this time one such guard will not be able to fulfill the position due to personal reasons; and

**WHEREAS**, the Alpine Police Chief recommends hiring Henry Liegeois, to fill the vacant position of School Crossing Guard for the remainder of the 2016-2017 School Year subject to medical and criminal background clearance; and

**WHEREAS**, it is understood by all parties that these positions are considered seasonal, part time work at hourly salaries not to exceed what is provided for in the Salary Ordinance of the Borough of Alpine.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine that Henry Liegeois be hired and retroactively confirmed to perform the duties of School Crossing Guard for the Police Department during the remainder of the school year from January 9, 2017 – June 2017 at a rate per the Salary Ordinance.

**BE IT FURTHER RESOLVED**, that these hires shall be given a copy of the Employee Handbook and requisite training as determined and provided for by the Alpine Police Department; and

A copy of this resolution shall be provided to Henry Liegeois, the Police Chief, the Treasurer and retained in the office of the Borough Clerk/Personnel Administrator.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**4. Resolution #047:1'2017: Approval to Submit Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Litchfield Way Improvements project**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

**WHEREAS**, The New Jersey Department of Transportation has made funding available to Counties and Municipalities through grant applications through the Municipal Aid Program, and

**WHEREAS**, the Borough of Alpine, Bergen County intends to apply for funds through this program for **Litchfield Way**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Alpine formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017 – Litchfield Way Improvements - 00206 to the New Jersey Department of Transportation on behalf of Borough of Alpine.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of Alpine and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**5. Resolution #048:1'2017:Authorize Engineer to Submit Quantity Estimate Riverside Coop Road Improvement Program**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein  
at a regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 25, 2015 to authorize Borough Engineer Vander Veer to submit quantity estimates to the Riverside Cooperative for purposes of preparation of bid specifications as part of Alpine's 2017 Road Improvement Program. The following roads to be included: **Monument Lane, Stone Tower Drive and reconstruction of a portion of Forest Street.**

**Vote: Ayes:** Cacouris, Gerstein, Halbreich, A. Frankel, Shadek **Absent:**V. Frankel, **MOTION CARRIED**

**End of Consent Agenda**

**COMMUNICATIONS: WRITTEN AND ORAL** None

**ADJOURNMENT**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Cacouris  
and approved by all to adjourn the regular meeting of the Mayor and Council of the Borough of Alpine, held on Wednesday January 25, 2017 at 7:41 PM.

Respectfully submitted,

Stephanie Wehmann  
Municipal Clerk