

**ALPINE MAYOR AND COUNCIL  
2012 REORGANIZATION MEETING  
Wednesday, January 4, 2012**  
(This meeting was recorded in its entirety)

**CALL TO ORDER/ PUBLIC ANNOUNCEMENT**

The Mayor and Council, Borough of Alpine, convened for this Reorganization Meeting on Wednesday, January 4, 2012 at 9:05 a.m. in the Alpine Borough Hall. The Public Announcement was read: *In accordance with the provisions of the New Jersey Open Public Meetings Law, the notice of this Reorganization meeting held Wednesday, January 4, 2012 has met the requirements of the law by being e-mailed to The Record, posted on the bulletin board of the lobby in the Borough Hall and a copy filed in the office of the Borough Clerk.*

**SWEARING-IN OF NEWLY ELECTED COUNCIL**

The Mayor administered the oath of office to **Steve Ornstein** for a three year term as Councilman for a term expiring December 31, 2014. Paul Garjian was not present and will be sworn in at a later time.

**ROLL CALL OF THE MAYOR AND COUNCIL OF 2012**

Paul Tomasko, Mayor	Present	Vicki Frankel, Council President	Present
Michael Cacouris, Councilman	Absent	Gayle Gerstein, Councilwoman	Present
Paul Garjian, Councilman	Absent	Steve Ornstein, Councilman	Present
Sidney Merians, Councilman	Present		

**ADMINISTERING OF OATHS OF OFFICE: 2012 ALPINE FIRE DEPARTMENT LINE OFFICERS**

<b>CHIEF:</b>	<b>H. Josh Schneeweiss</b>
<b>ASSISTANT CHIEF:</b>	<b>Charles A. Hoffmann</b>
<b>CAPTAIN:</b>	<b>Scott Bosworth</b>
<b>SAFETY OFFICER:</b>	<b>John Veras</b>

Oaths were administered to the officers present as listed above. Those unable to attend will be sworn in at a later time: **1<sup>st</sup> LIEUTENANT Anthony Khorosian & 2<sup>nd</sup> LIEUTENANT Chris Elarde**

**PRESENTATION: Richard Barretta – Retirement Plaque**

The Mayor, along with Council President Frankel, Building Department Chairperson Sid Merians, Construction Code Official Alden Blackwell, presented a plaque to Plumbing Subcode Official, Richard Baretta, who is retiring after 43 years of service to the Borough of Alpine. The plaque reads: *"To Richard Barretta in appreciation for the dedicated service of 43 years to the Borough of Alpine as Plumbing Subcode Official from 1968 – 2011 presented by Paul Tomasko and the Alpine Council on behalf of the residents of Alpine."* A reception will follow.

At this time Mayor Tomasko introduced Ray Eckel who will be succeeding Mr. Barretta as Plumbing Subcode Official via his appointment on the agenda for later in this meeting.

**Resolution #001:1'2012 Election of Council President: Vicki Frankel**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Merians

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to appoint **Vicki Frankel** as President of Council.

**Vote: Ayes:** Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian **Abstain:** Frankel

**MOTION CARRIED**

**Resolution #002:1'2012 Appointment of Council Committees Chairs, Members & Liaisons**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following Council Committees:

<u>Committee</u>	<u>Chairperson</u>	<u>Committee Member</u>	<u>Committee Member</u>
<b>FINANCE:</b>	<b>Michael Cacouris</b>	<b>Sidney Merians</b>	<b>Steve Ornstein</b>
<b>ADMINISTRATION:</b>	<b>Steve Ornstein</b>	<b>Michael Cacouris</b>	<b>Paul Garjian</b>
<b>BUILDINGS:</b>	<b>Sidney Merians</b>	<b>Gayle Gerstein</b>	<b>Vicki Frankel</b>
<b>D.P.W.:</b>	<b>Paul Garjian</b>	<b>Vicki Frankel</b>	<b>Gayle Gerstein</b>
<b>FIRE/AMB.:</b>	<b>Gayle Gerstein</b>	<b>Paul Garjian</b>	<b>Michael Cacouris</b>
<b>POLICE:</b>	<b>Vicki Frankel</b>	<b>Steve Ornstein</b>	<b>Sidney Merians</b>

And the following Council members as Liaisons to Borough Boards and Commissions:

<b>BOARD OF EDUCATION:</b>	<b>Paul Garjian</b>
<b>BOARD OF HEALTH:</b>	<b>Sidney Merians</b>
<b>RECREATION COMMISSION:</b>	<b>Michael Cacouris</b>
<b>ENVIRONMENTAL COMMISSION:</b>	<b>Vicki Frankel</b>
<b>BOARD OF ADJUSTMENT:</b>	<b>Steve Ornstein</b>

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Mayor's Appointments: Planning Board** Although a resolution for Council Confirmation is not required, the Mayor asked if Council would like to affirm the following appointments by resolution:

**Resolution #003:1'2012 Planning Board members as follows:**

**OFFERED BY:** Councilman Merians **SECONDED BY:** Councilwoman Gerstein

And approved by all those eligible to vote at the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments as follows:

**Class II Lorraine Mattes** a 3 year term expiring 12/31/2014 concurrent with her term on the Environmental Commission

**Class IV Ralph Mattes, Jeffrey Fromm, and Bill Robinson** to 4 year terms expiring 12/31/2015

**Alternate #1 David Kupferschmid** to a 2 year term expiring 12/31/2013

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #004:1'2012 Planning Board Class III member**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Ornstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to appoint **Councilwoman Gayle Gerstein** as the Planning Board Class III member.

**Vote: Ayes:** Frankel, Merians, Ornstein **Absent:** Cacouris, Garjian **Abstain:** Gerstein

**MOTION CARRIED**

**Resolution #005:1'2012 Zoning Board of Adjustment****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

**Member:** Tony Clores and Richard Bonhomme to 4 year terms expiring 12/31/2015

**Alternate Member II:** Anthony Barbieri to a 2 year term expiring 12/31/2013

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #006:1'2012 Board of Health****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

**Member:** Dr. Stephen Laifer and Dr. Richard Gasalberti to 4 year terms expiring 12/31/2015

**Alternate Member I** Mary Ellen Snow to a 2 year term expiring 12/31/2013

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #007:1'2012 Environmental Commission****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Merians

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

**Member:** Lorraine Mattes to a 3 year term expiring 12/31/2014

**Alternate Member I:** Mary Ellen Snow to a 2 year term expiring 12/31/2013

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #008:1'2012 Recreation Commission****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment

**Member:** Alana Friedberg to a 5 year term expiring 12/31/2016

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #009:1'2012 Alpine Swim & Racquet Club Recreation Subcommittee**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments

**Members:** Tom Haring, Katie Martinelli, Brian Lubliner and Mary Kupferschmid to 1 year terms expiring 12/31/2012.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #010:1'2012 Emergency Management Coordinator & Deputies**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

at the Reorganization meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, January 4, 2012

**WHEREAS,** according to Directive #102 dated July 24, 1987 issued by the Division of State Police, Department of Law and Public Safety, the Borough must appoint an Emergency Management Coordinator for a three year term.

**NOW, THEREFORE BE IT RESOLVED,** Charles A. Hoffmann is hereby appointed to the position of Emergency Management Coordinator for a three year term retroactive to January 1, 2012 and ending December 31, 2014; and

**BE IT FURTHER RESOLVED,** that Police Chief Jerry Beckmann and Fire Chief H. Josh Schneeweiss are hereby appointed to the position of Deputy Emergency Management Coordinators for a one year term retroactive to January 1, 2012 and ending December 31, 2012; and

**BE IT FURTHER IT RESOLVED,** that copy of this resolution be forwarded to Sergeant Barry Levanthal at the Bergen County Office of Emergency Services.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #011:1'2012 Borough Staff Positions**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following persons to Borough Staff Positions. Terms are for 1 year expiring 12/31/2012 unless otherwise noted:

- |                                      |   |
|--------------------------------------|---|
| <b>Gail-Warming Tanno</b>            | Personnel Administrator, Assessment Search Officer<br>Election Officer, Welfare Liaison, Compliance Officer |
| <b>Nancy Wehmann</b>                 | Deputy Borough Clerk  |
| <b>Marilyn Hayward</b>               | Treasurer, Tax Search Officer<br>Building & Construction Trust Account Manager                              |
| <b>Ralph Wehmann</b>                 | Property Maintenance Official<br>Recycling Coordinator  |
| <b>Alden Blackwell</b>               | Zoning Officer  |
| <b>Catherine Booth</b>               | Building Department Technical Assistant   |
| <b>Dilber Hussein, MD</b>            | Police Physician  |
| <b>Dawn Curatola</b>                 | Municipal Court Administrator   |
| <b>William Galdi</b>                 | Health Officer Consultant   |
| <b>Rebecca Overgaard<sup>1</sup></b> | Qualified Purchasing Agent  |
| <b>Rebecca Overgaard<sup>2</sup></b> | <b>Chief Financial Officer 4 year term exp 12/31/2015</b>   |
| <b>Ray Eckel<sup>3</sup></b>         | <b>Plumbing Sub Code Official 4 year term exp 12/31/2015</b>  |

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

<sup>1,2,3</sup> \*formal resolutions follow

**Resolution #012:1'2012 Qualified Purchasing Agent****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, Rebecca Overgaard possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.;

**NOW, BE IT RESOLVED**, that the Mayor and Council hereby appoints Rebecca Overgaard as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity for the Borough of Alpine at an annual salary of \$1,000 effective January 1, 2012 and expiring December 31, 2012; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey, hereby maintains its bid threshold at \$36,000.00 and quote threshold at \$5,400.00; and

**BE IT FURTHER RESOLVED**, that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Rebecca Overgaard's certification to the Director of the Division of Local Government Services.

**VOTE:** Ayes: Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian,

**MOTION CARRIED**

**Resolution #013:1'2012 Chief Financial Officer****OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine

**BE IT RESOLVED** by the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey that in accordance with NJ Statute 40A:9-140.10 Rebecca Overgaard is hereby appointed to serve as the Chief Financial Officer until December 31, 2015.

**BE IT FURTHER RESOLVED** that the salary shall not exceed the amount specified in the salary ordinance per annum, and shall not include any benefits.

**BE IT FURTHER RESOLVED** that it is understood that Marilyn Haywood, Treasurer and Tax Collector for the Borough of Alpine is currently enrolled in classes to become a Chief Financial Officer and that upon successful completion and receipt of certification by the N.J. Division of Local Government Services recognizing Ms. Hayward as a Chief Financial Officer, Rebecca Overgaard will resign the position of Chief Financial Officer and Ms. Hayward will be appointed to the position in accordance with N.J.S.A. 40A:9-141-2.

**VOTE:** Ayes: Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian,

**MOTION CARRIED**

**Resolution #014:1'2012 Plumbing Subcode Official**

**OFFERED BY:** Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

**WHEREAS,** the part time position of Plumbing Subcode Official became vacant effective January 1, 2012, and

**WHEREAS,** funds for the position of Plumbing Sub Code Official have been provided by Ordinance, and

**NOW, THEREFORE, BE IT RESOLVED,** that the Mayor and Council hereby appoint Raymond T. Eckel to a four year term as Plumbing Subcode Official for the Borough of Alpine pursuant to Section 52:27D-126 of the Uniform Construction Code Act, and

**BE IT FURTHER RESOLVED,** that this appointment is subject to approval by the Department of Community Affairs and that a copy of this resolution is to be forwarded to the NJ Department of Community Affairs, Division of Codes and Standards, Office of Regulatory Affairs for that purpose.

**VOTE:** Ayes: Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian,  
**MOTION CARRIED**

**NOTE: THE FOLLOWING POSITIONS ARE FILLED BY TENURED EMPLOYEES:**

SUPERINTENDENT OF PUBLIC WORKS:	<b>Ralph Wehmann</b>
TAX ASSESSOR	<b>Stuart Stolarz</b>
BOROUGH CLERK	<b>Gail Warming-Tanno</b>
FIRE SUB CODE OFFICIAL	<b>Frank Rickenbaugh</b>
ELECTRICAL SUB CODE OFFICIAL	<b>Pete DiConstanza</b>
CONSTRUCTION CODE OFFICIAL	<b>Alden Blackwell</b>

**Resolution #015:1'2012 ADA Committee**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following as the ADA Committee representatives

**Sidney Merians** 1 year term expiring 12/31/2012

**Gail Warming Tanno, Alt** 1 year term expiring 12/31/2012

**Vote:** Ayes: Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian  
**MOTION CARRIED**

**Resolution #016:1'2012 Insurance Commissioners and Alternates**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointment of the following persons to terms as the Insurance Commissioner and Alternates

**Paul Tomasko** 1 year term expiring 12/31/2012

**Paul Garjian, Alternate I** 1 year term expiring 12/31/2012

**Gail Warming-Tanno, Alternate II** 1 year term expiring 12/31/2012

**Vote:** Ayes: Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian  
**MOTION CARRIED**

**Resolution #017:1'2012 Appointment of Public Agency Compliance Officer – Affirmative Action**

**OFFERED BY:** Councilwoman Merians **SECONDED BY:** Councilwoman Gerstein

**WHEREAS**, N.J.A.C. 17:27- 1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

**WHEREAS**, N.J.A.C. 17:27- 3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey that Gail Warming-Tanno, Borough Clerk be appointed as the Public Agency Compliance Officer for a one year term ending December 31, 2012, and

**BE IT RESOLVED** that a copy of this resolution be sent to the N.J.S. Department of Treasury, Division of Public Contracts Equal Opportunity Compliance; P.O. Box 209, Trenton, NJ 08625 by January 10, 2012.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #018:1'2012 2012 Professional Services Agreements: Municipal Court Prosecutor, Alternate & Public Defender** {Awarded pursuant to the Non Fair and Open Process}

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to confirm the Mayor's appointments as follows and authorizing the Mayor and Borough Clerk to execute the following agreements for one year terms:

Prosecutor

**Mark Fierro**

Alternate Prosecutor

**Doug Doyle**

\*Per Legislation P.L. 1996, C.95 § 14)(Assembly No. 1416) – Municipal Prosecutors

Public Defender

**Jordan Yuelys**

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**Resolution #19:1'2012 Other 2012 Professional Services Agreements**

{Awarded pursuant to the Non Fair and Open Process}

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilman Merians

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine

**WHEREAS**, the Borough of Alpine has a need to acquire professional services to be provided as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and/or 20.5; and,

**WHEREAS**, the term of these contracts will be for one year; and

**WHEREAS**, the business entities and/or professionals listed below have submitted proposals indicating they will provide their respective services for prices as approved in their letters of agreement or contract; and

**WHEREAS**, those professionals or business entities whose services will or may exceed the aggregate threshold pursuant to N.J.S.A. 19:44A-20.4 and/or 20.5 have completed and submitted a Business Entity Disclosure Certification which certifies that the professional and / or their business entity has not made any reportable contributions to a political or candidate committee in the Borough of Alpine for the elected officials in the Borough of Alpine in the previous one year, and that the contract will prohibit the professional and/or their business entity from making any reportable contributions through the term of the contract, and

**WHEREAS**, those professionals or business entities whose services will or may exceed the aggregate threshold pursuant to N.J.S.A. 10-5-31 et seq. and N.J.A.C. 17:27-5.2 either have provided or will provide prior to execution of their agreements an Acknowledgement of Compliance with Mandatory Equal Employment Opportunity Language and either a Certificate of Employee Information Report, Employee Information Report Form AA302 or Letter of Federal Affirmative Action Plan Approval, and

**WHEREAS**, these contracts for professional services are subject to the Chief Financial Officer of the Borough of Alpine, County of Bergen, State of New Jersey, having first ascertained that there are available sufficient appropriations in the year 2012 Temporary Current Fund Budget to award said contracts for services of a technical and professional nature in compliance with N.J.A.C. 5:30-5.4 and/or other applicable regulations;

**NOW THEREFORE, BE IT RESOLVED** that the Council of the Borough of Alpine authorizes the Mayor and Borough Clerk to execute the following agreements; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value, where required, be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of the award of these Professional Service Agreements will be published in The Record:

Borough Attorney & Labor Attorney  
Bond Counsel  
Special Labor Counsel  
Special Affordable Housing Counsel  
Borough Engineer

Borough Auditor  
Risk Manager  
Radio Frequency Consultant  
Appraiser  
CDL Random Alc. & Drug Testing  
COAH Project Special Liaison/Supt.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**Russell R. Huntington** of the firm Huntington Bailey  
**Lisa Goreb** of the firm Wilentz, Goldman & Spitzer  
**Mark Ruderman** of the firm Ruderman & Glickman, P.C.  
**Rob Kasuba** of the firm Bisgaier, Hoff  
**Gary Vander Veer** of the firm Azzolina & Feury  
Engineering Group  
**Jeffrey Bliss** of the firm Lerch, Vinci & Higgins  
**Glenn Parsells** Of The Parsells Agency  
**John Stapleton**  
**McNerney & Associates**  
**Valley Health Medical Group**  
**William Galdi**

**MOTION CARRIED**

**Consent Agenda Items A-H**

**A) Resolution #020:1'2012 Regular Meeting Dates**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to schedule the regular meeting dates of the Mayor and Council at 7:30 p.m. on the fourth Wednesday of every month with the following exceptions:

September 24, 2012 (4<sup>th</sup> Mon) and December 19, 2012 (3<sup>rd</sup> Wed)

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**

**B) Resolution #021:1'2012 Rules of Order**

**OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to abide by the Roberts Rules of Order and Rules of Order as previously adopted by the Borough of Alpine.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian

**MOTION CARRIED**



**C) Resolution #022:1'2012 Official Bank Depository****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to approve BANK OF AMERICA as the Official Bank Depository.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian**MOTION CARRIED****D) Resolution #023:1'2012 Official Newspaper****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to approve THE RECORD as the Official Newspapers

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian**MOTION CARRIED****E) Resolution #024:1'2012 Authorizing Service Charge for Returned Checks****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine

**WHEREAS**, P.L. 1990, Chapter 105, supplementing Title 50 of the New Jersey State Revised Statutes has been enacted, allowing a municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

**WHEREAS**, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey, that the Borough Treasurer/Tax Collector be authorized to charge the abovementioned fee at a rate of \$20.00, or the maximum statutory amount allowed, whichever is greater, per check or other written instrument for all checks returned for insufficient funds during 2012; and,

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Treasurer/Tax Collector.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian**MOTION CARRIED****F) Resolution #025:1'2012 Interest Rate on Delinquent Taxes****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine

**WHEREAS**, N.J.S.A. 54:4-67 authorizes a municipality to charge interest on delinquencies under \$1,500 at the rate of 8% and 18% for delinquencies over \$1,500; and

**WHEREAS**, this legislation is permissive in nature and requires the adoption of a resolution by the governing body imposing the penalty for delinquencies in the municipality; and

**WHEREAS**, the Municipal Council of the Borough of Alpine determine that it would be in the best interests of the Borough of Alpine to authorize the imposition of such a penalty;

**NOW, THEREFORE, BE IT RESOLVED**, by the Municipal Council of the Borough of Alpine that in accordance with the amendment to N.J.S.A. 54:4-67 the Tax Collector for the Borough of Alpine is hereby authorized to impose a penalty of 6% on any delinquent taxes and municipal charges in excess of \$10,000. in addition to the interest charges set forth above.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian**MOTION CARRIED**

**G) Resolution #026:1'2012 Establishing Temporary Budget Appropriations For 2012****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine

**WHEREAS**, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2012 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and**WHEREAS**, this resolution will take effect on the first day of January, 2012, and**WHEREAS**, said total temporary appropriations are limited to twenty - six and one quarter percent of the total appropriations in the 2011 budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2011 Budget.**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Alpine, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough's records.**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian**MOTION CARRIED***(Temporary Budget appended to these minutes)***H) Resolution #027:1'2012 Approving Purchase Order to re-open Petty Cash Account****OFFERED BY:** Councilwoman Frankel **SECONDED BY:** Councilwoman Gerstein

At the 2012 reorganization meeting of the Mayor and Council of the Borough of Alpine to approve a Purchase Order in the amount of \$500.00 to replenish the Petty Cash account already established under N.J.S.A. 40A:5-21 by resolution dated January 28, 2004.

**Vote: Ayes:** Frankel, Gerstein, Merians, Ornstein **Absent:** Cacouris, Garjian**MOTION CARRIED***End of Consent Agenda***NEW BUSINESS Section 125 Flexible Benefit Plans** A meeting is scheduled for Tuesday, January 10, 2012 at 11:00 AM to provide information for Borough Employees on Unreimbursed Medical Flexible Spending Accounts and Dependent Care Flexible Spending Accounts.**PUBLIC COMMENTS** None**COMMUNICATIONS** Mayor Tomasko made the following remarks:**Employee Recognition** Mayor Tomasko stated Alpine is fortunate to have a team of dedicated, competent volunteers, employees and professional staff working for it and wishes to recognize Gail Warming-Tanno as the unsung hero and backbone of our town's government. She's been Alpine's Borough Clerk for 18 years and was the Court Clerk for several years prior to that starting in 1986. He thanked her for all she does to make the meetings and the town's government operations run smoothly, for all she does for the Mayor and Council and all she does for the residents.**2012 Budget Goals** The Mayor & Council's budget goal remains the same: to keep the municipal portion of Alpine's property tax rate stable while maintaining the high quality of municipal services Alpine residents have come to expect. It will be challenging, perhaps even more than usual, but with the team of elected officials, volunteers, employees and professional staff we have in place, which he feels is the best we've ever had, he is confident and

optimistic about our ability to meet the challenges of this year and to keep Alpine the wonderful place it is to live and own a home.

Councilwoman Frankel wished to publicly thank John Halbreich of the Alpine Fire Department for all of the wonderful photographs he takes on town occasions with particular note to the current display of Alpine Fire Department photos in the Borough Hall lobby. Mayor Tomasko offered that the photos are a true indication of the work these fine volunteers do for our residents.

**ADJOURNMENT** Upon a motion by, Councilman Merians, seconded by Councilman Ornstein and approved by all, the 2012 Reorganization meeting of the Mayor and Council of the Borough of Alpine adjourned at 9:25 a.m.

Respectfully submitted,

Gail Warming-Tanno  
Borough Clerk

**BOROUGH OF ALPINE  
Temporary Budget Appropriations for 2012**

OPERATIONS		OPERATIONS (continued)		Capital Improvement Fund	<u>25,000</u>
General Government		General Government (continued)			
Municipal Clerk		Solid Waste Collection			
Salaries and Wages	32,800	Salaries and Wages	2,200	Debt Service	
Other Expenses	7,500	Other Expenses	7,800	Bonds Principal	250,000
Financial Administration		Health and Welfare		Bonds Interest	20,718
Salaries and Wages	21,300	Board of Health		Notes Principal	20,000
Other Expenses	3,500	Salaries and Wages	9,000	Notes Interest	6,831
Audit Services	7,700	Other Expenses	600	Loan Repayments – Princ	67,342
Assessment of Taxes		Health Officer – Contractual	2,200	Loan Repayments- Interst	7,224
Salaries and Wages	4,700	OSHA – Other Expenses	750		
Other Expenses	500	Animal Control Services		Sub-Total	<u>372,115</u>
Revenue Administration		Other Expenses	300		
Salaries and Wages	6,000	Public Assistance Liaison		Total	<u>1,786,315</u>
Other Expenses	3,400	Salaries and Wages	200		
Legal Services and Costs		Recreation and Education			
Other Expenses	45,900	Parks and Playgrounds			
Municipal Court		Other Expenses	500		
Salaries and Wages	6,300	Celebration of Public Events			
Other Expenses	1,600	Other Expenses	1,400		
Prosecutor		Education Function			
Salaries and Wages	1,400	Cresskill Library Fee	400		
Public Defender		State Uniform Construction Code			
Salaries and Wages	500	Building Inspector			
Engineering Services and Costs		Salaries and Wages	22,300		
Other Expenses	7,600	Other Expenses	2,700		
Public Buildings and Grounds		Plumbing Inspector			
Other Expenses	12,500	Salaries and Wages	3,200		
Municipal Land Use Law (NJS 40:55D-1)		Electrical Inspector			
Planning Board		Salaries and Wages	3,000		
Salaries and Wages	1,500	Zoning Official			
Other Expenses	2,600	Salaries and Wages	3,400		
Zoning Board of Adjustment		Unclassified			
Salaries and Wages	1,800	Utilities			
Other Expenses	2,600	Street Lighting	4,600		
Environmental Commission		Gasoline	14,500		
Other Expenses	300	Telephone	6,300		
Insurance		Natural Gas	3,700		
Group Insurance for Employees	128,300	Water	1,600		
Employee Group health Waivers	4,900	Electric	10,000		
Other Insurance -Liability	18,400				
Workers' Compensation	20,100				
Fire		Deferred Charges & Statutory Exp			
Other Expenses	8,700	Contrib to Social Sec. System (OASI)	21,000		
Fire Hydrant	18,900	Police & Fireman's Retirement Sys	264,617		
Fire Prevention/Uniform Fire Code		Public Employees Retirement Sys	65,833		
Salaries and Wages	3,200				
Other Expenses	500				
Police		Appropriations Excluded from CAP			
Salaries and Wages	437,600	Length of Service Awards Program	5,000		
Other Expenses	17,000				
Acquisition of Police Vehicles	13,000				
Police Dispatch 911-Other Exp	10,300				
First Aid – Contribution	1,300				
Emergency Management Services		Subtotal	<u>1,414,200</u>		
Other Expenses	800				
Road Repairs and Maintenance					
Salaries and Wages	92,900				
Other Expenses	9,300				